

Memorandum of Understanding

Langub Alumni Association and Langub Elementary School

General Intent

The objective of this memorandum is to establish a set of criteria for awarding graduating Grade VI students at Langub Elementary School based on their academic achievement. The award aims to recognize and honor the students who have excelled in various aspects of their education and personal development.

The award is initiated by the Langub Alumni Association, a non-profit organization composed of alumni students and faculty at Langub Primary and Elementary School. The association connects and engages the alumni and friends to build lifelong relationships that support the future of the school.

Every academic year, three (3) deserving students will be presented with a certificate, a token, and a scholarship valued for each recipient at P12,000, P6,000, and P3,000 which is intended to support high school education expenses.

Criteria

The award criteria are based on the following:

1. Academic Achievement (40%)

The student should have attained a **General Average** of at least 90% or higher in all subjects, or meet the school-set criteria for excellence. This criterion accounts for 40% of the final score. To obtain the score, the General Average will be multiplied by 40%.

Ex:

$95 \times .40 = 38$

2. Leadership (20%)

The student should have shown initiative, responsibility, and positive influence in their classroom, school, or community. This criterion accounts for 20% of the final score.

Criteria	Score	
	Adviser	Peer
1. Motivational Skills (40pts)	24 pts.	16 pts.
a. Communicates effectively		
b. Shows initiative and responsibility		
c. Engages group and/or club mates to participate actively		
d. Establishes collaborative relationships e. Resolves conflict		
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2. Planning and Organizational Skills (40pts)		
a. Plans and designs relevant activities for the class, club and/or school	24 pts.	16pts
b. Implements planned activities effectively and efficiently		
c. Monitors implementation of plans and tasks		
d. Manages and/or uses resources wisely		
3. Contribution to the School and/or Community (20 pts.) Renders service and/or implements activities relevant to the school population and/or community	12 pts.	8 pts.
TOTAL	60	40
SCORE		
Over-all Total x 20%	100 X 20% = 20	

3. Extracurricular Activities (20%)

The student should have been involved in one or more activities outside of the regular curriculum that enrich their learning and personal development. The activities could include sports, arts, clubs, hobbies, volunteer work, or other interests. The student should have shown commitment, enthusiasm, and improvement in their chosen activities. The student should have balanced their academic and extracurricular responsibilities well. This criterion accounts for 20% of the final score.

Criteria	Rubrics	Weight	Score
1. Academic Rating Final grade in the learning area or average of the final grades in subjects specifically related to the award	100	20%	20
2. Skill in the Discipline - Membership in a club/team - Class or school representation in district contest - Winnings and awards	3/3 = 100 2/3 = 95 1/3 = 90	40%	40
3. Attitude toward the Discipline a. Peer evaluation (if applicable) b. Commendation from coach/adviser	Score of the peer & coach/2	20%	20
4. Contribution to the School related to the Discipline In any of the following: a. Tutorials/Coaching b. Performance in school's various functions and events c. Volunteer Work	3/3 = 100 2/3 = 95 1/3 = 90	20%	20
TOTAL			100 x 20%

4. Good Manners and Right Conduct (20%)

The student should have demonstrated respect, honesty, kindness, responsibility, and self-discipline in their interactions with others. The student should have followed the school rules and expectations. The student's final rating in ESP (Edukasyon sa Pagpakatao) will be given consideration on this criterion that accounts for 20% of the final score.

To obtain the score, the Final Rating will be multiplied by 20%.

Ex:

$95 \times .40 = 19$

The over-all score is the sum of the 4 main criteria.

The Selection Process

- The top 3 Grade 6 graduating students will get the award.
- The principal formally recommends the deserving recipients to the Langub Alumni Association Awards Committee for approval.
- The Langub Alumni Association Awards Committee will review the principal's recommendation and give final approval of the award.

Timeline

The Outstanding Academic Achievement Award program will take place annually during the Langub Elementary School's commencement program.

The school principal must submit a recommendation for the deserving recipients of the award to the Langub Alumni Association Awards Committee after the final grades are released.

Awarding Process

The Outstanding Academic Achievement Award will be presented to the deserving recipients during the commencement rites of the Langub Elementary School. Monetary award breakdown as follows:

- With Highest Honors = P2,000 cash scholarship money for each high school year.
- With High Honors = P1,000 cash scholarship money for each high school year.
- With Honors = P500 cash scholarship money for each high school year.

Requirements to be eligible for the yearly scholarship money:

1. The scholarship recipient shall enroll from any high school as a full-time student each year.
2. The scholarship recipient shall pass all the subjects each year with at least 80% final grade per subject.
3. The student shall submit the above requirements to the LAA Awards Committee for review.

Once the requirements for maintaining eligibility are met, the LAA will release the scholarship allowance to the recipient.

Benefits

The benefits of implementing this award system are:

- It motivates students to strive for excellence in all areas of their education and personal development.
- It rewards students for their hard work and achievements.
- It showcases the diverse talents and skills of the students.
- It fosters a culture of learning, leadership, service, and character in the school community.
- It provides financial assistance to the students who wish to pursue higher education.

Conclusion

This memorandum outlines a set of criteria for awarding Grade VI graduating students at Langub Elementary School based on their academic achievement, leadership, extracurricular activities, and good manners and right conduct. The Langub Alumni Association will commit to give the award on a yearly basis. The Langub Elementary School will agree to submit the top 3 grade six graduating students to receive the award. By adopting this agreement, the school can honor its outstanding students and inspire them to continue their pursuit of excellence.

If the conditions of this MOU are agreeable to Langub Alumni Association and Langub Elementary School, the award will begin on July 2023.

This Memorandum of Understanding shall have no end date. Should either party feel it necessary to cancel this agreement, a 30-day written notice shall be required.

Langub Alumni Association



Maria Carmen O. Alegarbes, President

Date: June 13, 2023

Langub Elementary School



Magdalena A. Camajalan, Principal

Date: June 13, 2023



Evan C. Nazareno, Chief Sustainability Officer

Date: June 13, 2023